

action. These actions may be taken if appropriate and within the scope of existing air defense regulations.

c. Contact with local aircraft control and warning (ACAW) units, ground observation corps (GOC) posts and filter centers, pilots and crews of aircraft aloft at the time and place of sighting whenever feasible, and any other persons or organizations which may have factual data bearing on the UFO or may be able to offer corroborating evidence, electronic or otherwise.

d. Consultation with military or civilian weather forecasters to obtain data on: Tracks of weather balloons released in the area, since these often are responsible for sightings; and any unusual meteorological activity which may have a bearing on the UFO.

e. Consultation with astronomers in the area to determine whether any astronomical body or phenomenon would account for or have a bearing on the observation.

f. Contact with military and civilian tower operators, air operations offices, and so forth, to determine whether the sighting could be the result of misidentification of known aircraft.

g. Contact with persons who might have knowledge of experimental aircraft of unusual configuration, rocket and guided missile firings, and so forth, in the area.

6. ZI Collection. The Air Defense Command has a direct interest in the facts pertaining to UFOs reported within the ZI and has, in the 4602d Air Intelligence Service Squadron (AISS), the capability to investigate these reports. The 4602d AISS is composed of specialists trained for field collection and investigation of matters of air intelligence interest which occur within the ZI. This squadron is highly mobile and deployed throughout the ZI as follows: Flights are attached to air defense divisions, detachments are attached to each of the defense forces, and the squadron headquarters is located at Peterson Field, Colorado, adjacent to Headquarters, Air Defense Command. Air Force activities, therefore, should establish and maintain liaison with the nearest element of this squadron. This can be accomplished by contacting the appropriate echelon of the Air Defense Command as outlined above.

a. All Air Force activities are authorized to conduct such preliminary investigation as may be required for reporting purposes; however, investigations should not be carried beyond this point, unless such action is requested by the 4602d AISS.

b. On occasions—after initial reports are

submitted—additional data is required which can be developed more economically by the nearest Air Force activity, such as: narrative statements, sketches, marked maps, charts, and so forth. Under such circumstances, appropriate commanders will be contacted by the 4602d AISS.

c. Direct communication between echelons of the 4602d AISS and Air Force activities is authorized.

7. Reporting. All information relating to UFOs will be reported promptly. The method (electrical or written) and priority of dispatch will be selected in accordance with the apparent intelligence value of the information. In most instances, reports will be made by electrical means: Information over 24 hours old will be given a "deferred" precedence. Reports over 3 days old will be made by written report prepared on AF Form 112, Air Intelligence Information Report, and AF Form 112a, Supplement to AF Form 112.

a. Addressees:

(1) **Electrical Reports.** All electrical reports will be multiple addressed to: Commander, Air Defense Command, Ent Air Force Base, Colorado Springs, Colorado.

(b) Nearest Air Division (Defense). (For ZI only.)

(c) Commander, Air Technical Intelligence Center, Wright-Patterson Air Force Base, Ohio.

(d) Director of Intelligence, Headquarters USAF, Washington 25, D. C.

(2) Written Reports:

(a) Within the ZI, reports will be submitted direct to the Air Defense Command. Air Defense Command will reproduce the report and distribute it to interested ZI intelligence agencies. The original report together with notation of the distribution effected then will be forwarded to the Director of Intelligence, Headquarters USAF, Washington 25, D. C.

(b) Outside the ZI, reports will be submitted direct to Director of Intelligence, Headquarters USAF, Washington 25, D. C. as prescribed in "Intelligence Collection Instructions" (ICI), June 1954.

b. **Short Title.** "UFOB" will appear at the beginning of the text of electrical messages and in the subject of written reports.

c. **Negative Data.** The word "negative"

is reply to any numbered item of the report format will indicate that all logical leads were developed without success. The phrase "not applicable" (N/A) will indicate that the question does not apply to the sighting being investigated.

d. **Report Format.** Reports will include the following numbered items:

(1) Description of the object(s):

(a) Shape.

(b) Size compared to a known object (use one of the following terms: Head of a pin, pea, dime, nickel, quarter, half dollar, silver dollar, baseball, grapefruit, or basketball) held in the hand at about arms length.

(c) Color.

(d) Number.

(e) Formation, if more than one.

(f) Any discernible features or details.

(g) Tail, trail, or exhaust, including size of same compared to size of object(s).

(h) Sound, if heard, describe sound.

(i) Other pertinent or unusual features.

(2) Description of course of object(s):

(a) What first called the attention of observer(s) to the object(s)?

(b) Angle of elevation and azimuth of the object(s) when first observed.

(c) Angle of elevation and azimuth of object(s) upon disappearance.

(d) Description of flight path and maneuvers of object(s).

(e) Manner of disappearance of object(s).

(f) Length of time in sight.

(3) Manner of observation:

(a) Use one or any combination of the following items: Ground-visual, ground-electronic, air-electronic. (If electronic, specify type of radar.)

(b) Statement as to optical aids (telescopes, binoculars, and so forth) used and description thereof.

(c) If the sighting is made while airborne, give type aircraft, identification number, altitude, heading, speed, and home station.

(4) Time and date of sighting:

(a) Zulu time-date group of sighting.

(b) Light conditions (use one of the following terms): Night, day, dawn, dusk.

(5) Locations of observer(s). Exact latitude and longitude of each observer, or ground position, or position with reference to a known landmark.

(6) Identifying information of all observer(s):

(a) Civilian—Name, age, mailing address, occupation.

(b) Military—Name, grade, organization, duty, and estimate of reliability.

(7) Weather and winds aloft conditions at time and place of sighting:

(a) Observer(s) account of weather conditions.

(b) Report from nearest AWS or U. S. Weather Bureau Office of wind direction and velocity in degrees and knots at surface, 6,000', 10,000', 16,000', 20,000', 30,000', 50,000', and 80,000', if available.

(c) Ceiling.

(d) Visibility.

(e) Amount of cloud cover.

(f) Thunderstorms in area and quadrant in which located.

(g) Any other unusual activity or condition, meteorological, astronomical, or otherwise, which might account for the sighting.

(8) Interception or identification action taken (such action may be taken whenever feasible, complying with existing air defense directives).

(9) Location of any air traffic in the area at time of sighting.

(10) Position title and comments of the preparing officer, including his preliminary analysis of the possible cause of the sighting(s).

(11) Existence of physical evidence, such as materials and photographs.

e. **Security.** Reports should be classified unless inclusion of data required by d above necessitates a higher classification.

8. Evidence. The existence of physical evidence (photographs or material) will be promptly reported.

a. Photographic:

(1) Visual. The negative and two prints will be forwarded, all original film, including wherever possible both prints and negatives, will be taken and otherwise properly identified as to place, time, and date of the incident