

KMI 8610.4
June 28, 1967

- b. Unidentified Flying Object: An unidentified object observed in the atmosphere.

5. PROCEDURES FOR HANDLING REPORTS OF SIGHTINGS

- a. KSC telephone operators will refer all telephone calls coming into the KSC switchboard from persons reporting sightings, as defined herein, to the KSC Scheduling Branch, Test Support Management Office, telephone 867-3013.

- b. Persons other than telephone operators receiving initial reports of sightings will, if possible, transfer the call to the KSC Scheduling Branch. If the call cannot be transferred, the following information should be obtained from the caller and immediately transmitted to the KSC Scheduling Branch:

- (1) Name, address, and telephone number of the observer and any other information needed to establish the identity of the observer for possible immediate follow-up contact.
- (2) Description of the object sighted, i.e., shape, size, color, etc.
- (3) Location of the object: state, city, etc.

➤ NOTE: Under no circumstances will the origin of the object be discussed with the observer or person making the call.

- c. The KSC Scheduling Branch, in response to a report of a sighting, will:

- (1) Contact military bases nearest the sighting to enlist their aid in determining the validity of the sighting.
- (2) Contact the KSC Security Office who will in turn contact municipal and State police nearest the sighting to enlist their aid in determining the validity of the sighting.
- (3) Consult with the Public Information Branch, Public Affairs Office, on reported sightings that may be of public interest.