STANDARD FORM 57
REVISED MAY 1954
U. S. CIVIL SERVICE COMMISSION

APPLICATION FOR FEDERAL EMPLOYMENT

APPLICATION NO. / ANNOUNCEMENT

1. Kind of position applied for or name of examination
Employee Relations Officer

2. Option(s) *(if mentioned in examination announcement)*
Information Specialist

3. Place of employment applied for *(city and State)*
San Diego area

4. (First name) (Middle) (Maiden, if any) (Last)
Mr. / Mrs. / Miss — Mr. Riley Crabb

5. Street and number or R. D. number
~~xxxxxxx~~ 3524 Adams Ave.

City or post office *(including postal zone)* and State
~~xxxxxxx~~, Calif. San Diego 16

6. Place of birth
City Minneapolis,
State or foreign country Minnesota

7. Date of birth *(month, day, year)*
April 2, 1912

8. ☒ Male ☐ Female

9. Height without shoes
5 feet 10½ inches
Weight 145 pounds

10. ☒ Married ☐ Single

DO NOT WRITE IN THIS BLOCK
For Use of Civil Service Commission Only

☐ Appor. ☐ Nonappor. | Material: ☐ Submitted ☐ Returned | Entered Register:

Notations: | App. Review: | Approved:

Option	Grade	Earned Rating	Preference	Augm. Rating
			☐ 5 Points (Tent.)	
			☐ 10 Point Comp. Dis.	
			☐ Other 10 Point	
			☐ Disal.	
			☐ Being Investigated	
Initials and Date				

11. Home phone
none
Office phone AT 4-8283
Ext. ~~xxx~~ Pt. Mugu

12. Legal or voting residence *(State)*
California

13. If you have ever been employed by the Federal Government, indicate last grade
GS-9
Dates of service in that grade
From 30 Jun 1958 To present

14. AVAILABILITY INFORMATION. A. Indicate the lowest salary you will accept $ 5,000 per yr
You will not be considered for any position with a lower entrance salary.

B. If you are now a Federal employee, indicate the lowest grade you will accept GS-7

C. Will you accept appointment for ☐ 1 to 3 months? ☐ 3 to 6 months? ☒ 6 to 12 months?
Acceptance or refusal of a short-term appointment will not affect your consideration for another appointment.

D. Are you willing to travel ☒ Occasionally? ☐ Frequently? ☐ Constantly?

E. Will you accept appointment ☐ In Washington, D. C.? ☐ Anywhere in United States? ☐ Outside U. S.?

F. If you will accept appointment only in certain locations, list them: San Diego area

15. VETERAN PREFERENCE. A. If you claim 5-point preference based on wartime military service, indicate:

Date(s) of entry into active service	Date(s) of separation	Branch of service *(Army, Navy, Air Force, etc.)*	Serial number. If none, give grade or rating at separation
20 Jan 1944	11 Dec 1945	U.S.Army	~~xxxxxx~~ 39722360

B. Do you claim 5-point preference as a peacetime campaign veteran? ☐ Yes ☒ No

C. Do you claim 10-point preference? ☐ Yes ☒ No

D. Have you ever been granted 10-point veteran preference or 5-point preference as a peacetime campaign veteran by the U. S. Civil Service Commission? ☐ Yes ☐ No If so, indicate below the office which granted this preference to you. Attach your notice of preference allowance if available. It will be returned to you.

Name of U. S. Civil Service Commission office or name of Board of U. S. Civil Service Examiners

Address of Commission office or Board of Examiners
City
State

THIS SPACE FOR USE OF APPOINTING OFFICER ONLY. The information contained in answer to question 15A has been verified with the discharge certificate, which shows that the separation was under honorable conditions.

Signature ____ Agency ____

Title ____ Date ____

(Continued on next page)

16. EXPERIENCE. *(Start with your present position and work back)*

① Dates of employment *(month, year)* From 30 June 1959 To 15 May 1959 (present time)

Exact title of your position: Visual Information Specialist

Salary or earnings: Starting $ 6,000 per yr; Final $ per

Classification Grade *(if in Federal service)*: GS-9

Place of employment: City Pt. Mugu; State California

Kind of business or organization *(manufacturing, accounting, insurance, etc.)*: Missile Business

Name and address of employer *(firm, organization, etc.)*: Pacific Missile Range, Hdq. and Naval Missile Center, Pt. Mugu, Calif.

Name and title of immediate supervisor: Robert C. Satterwhite, Visual Information Officer

Reason for wanting to leave: to live in San Diego

Description of work: I am assistant to the Visual Information Officer in the Technical Info. Dept. In his absence I have full charge of the Production Coordination Section. 50% of my time is spent in coordinating the production of visual aids: charts, maps, Vugraphs, 35mm slides, illustrations and art work. I have direct supervision of a GS-8 Printing & Publications Specialist, a Library Research Assistant, an Ozalid Machine Operator, a GS-9 Scientific Illustrator and his staff of four illustrators. I also have the part time services of Navy photographers and lab technicians, and the print shop. The other 50% of my time is spent in advising scientists, technicians, Navy officers and department heads on the preparation of their material for lectures and brochures. The highest standards of quality and accuracy must be maintained (Suppl)

② Dates of employment *(month, year)* From 19 Sept 1958 To 30 June 1959

Exact title of your position: Ass't Employee Relations Officer

Salary or earnings: Starting $5125 per; Final $5200 per

Classification Grade *(if in Federal service)*: GS-7

Place of employment: City Barstow; State Calif.

Kind of business or organization *(manufacturing, accounting, insurance, etc.)*: Military Supply

Name and address of employer *(firm, organization, etc.)*: Marine Corps Supply Center

Name and title of immediate supervisor: B.O.Leach, Employee Relations Officer

Reason for leaving: to better myself

Description of work: I gave guidance and counseling to employees and supervisors on disciplinary problems, morale, retirement, insurance and medical care. I wrote orders, bulletins and memoranda for IRO. I did outside public relations projects on assignment for the Command; wrote features and news releases, radio and TV scripts, shot and edited 16mm TV film. I lectured on Handling Employee Behavior Problems in the Supervisory Development Course. I wrote and edited a bi-weekly IRO bulletin and rode herd on 54 bulletin boards and their custodians. I did the work of the Employee Relations Officer in his absence, supervising a clerk-steno and a clerk. At request of Branch Heads I investigated morale problems inshop and office, preparing detailed reports on same. I wrote news features on supply operations for the Station paper.

③ Dates of employment *(month, year)* From 5 Jan 1953 To 15 Aug 1957

Exact title of your position: Information Specialist

Salary or earnings: Starting $ 4205 per; Final $ 5200 per

Classification Grade *(if in Federal service)*: GS-8

Place of employment: City Honolulu; State Hawaii

Kind of business or organization *(manufacturing, accounting, insurance, etc.)*: Military Supply

Name and address of employer *(firm, organization, etc.)*: Naval Supply Center, Pearl Harbor
Navy 128, c/o FPO, San Francisco

Name and title of immediate supervisor: Mrs. Verna G. Rutz
Employee Relations Supervisor

Reason for leaving: probable abolishment of job

Description of work: I was assistant Technical Information Officer for the Supply Center, handling all outside public relations. I wrote news releases and feature articles, radio and TV scripts. I made speaking engagements for the Admiral and other officers of the Command. I maintained relations with news media reps, the Chamber of Commerce, and arranged VIP tours of the Center. I worked closely with the Employee Services Officer in arranging employee recognition ceremonies and Beneficial Suggestions, Length of Service Awards, Retirement and Superior Performance Awards. I arranged for Center participation in Armed Forces Day, Aloha Week and other local festivals. I was editor of the Center Relay, the eight, page, bi-weekly station paper. I wrote oredited stories, headlines and phto captions, rewrote material submitted (See Suppl.)

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ATTACH SUPPLEMENTAL SHEETS OR FORMS HERE

④ Dates of employment *(month, year)*
From Oct. 1951 To Dec. 1952

Exact title of your position
Account Executive

Salary or earnings
Starting $ 275 per mo
Final $ 375 per mo

Classification Grade *(if in Federal service)*

Place of employment
City Honolulu
State Hawaii

Kind of business or organization *(manufacturing, accounting, insurance, etc.)*
Radio & TV Bdcsting.

Name and address of employer *(firm, organization, etc.)*
Hawaiian Broadcasting System, Ltd.
1534 Kapiolani Blvd. Honolulu (KGMB-TV)

Name and title of immediate supervisor
Wayne Kearl, Sales Mgr.

Reason for leaving Offered better job at Naval Supply Center

Description of work I sold radio advertising to the business firms of Honolulu for KGMB, the CBS outlet. I wrote advertising copy, wrote and produced documentary and dramatic radio programs, selecting and directing actors and actresses in performance, and hard part time supervision of a copy writer, radio announcers and technicians. I took pictures of radio personalities for publicity purposes and wrote news releases and magazine stories about them.
I wrote and placed radio publicity in Honolulu for the American Relief for Korea Clothing Drive in November, 1952.

If you need additional experience blocks, use supplemental sheets. SEE INSTRUCTION SHEET.

17. SPECIAL QUALIFICATIONS AND SKILLS.

(A) Licenses and Certificates.—Indicate the kind of license or certificate and the State or other licensing authority which granted it; for example, pilot, teacher, electrician, lawyer, radio operator, C. P. A., etc.
Z-803584
Kind of License Seaman's Papers Licensing Authority Coast Guard

(B) List any special skills you possess and machines and equipment you can use, such as short-wave radio, multilith, comptometer, key-punch, turret lathe, scientific or professional devices.
Ozalid machine, press camera, std. AM radio broadcasting control board

(C) Approximate number of words per minute in:
Typing 35 Shorthand 0

(D) Give any special qualifications not covered elsewhere in your application, such as:
(1) Your more important publications. *(Do not submit copies unless requested)*
(2) Your patents or inventions.
(3) Public speaking and public relations experience.
(4) Membership in professional or scientific societies, etc.
(5) Honors and fellowships received.

Chairman, 1956, Industrial Editors of Hawaii.
President, Honolulu Lodge, Theosophical Society, 1954 - 57, conducted meetings and study groups, lectured twice a month on philosophy and psychology, gave radio and TV talks.

18. EDUCATION.

A. Give the highest elementary or high-school grade completed 12
If you completed high school, give date 15 June 1929

B. Name and location of last high school attended:
West High School, Minneapolis

C. Name and location of college or university:	Dates attended From	Dates attended To	Years completed Day	Years completed Night	Credit hours Semester or Quarter	Degrees received
Univ. of Hawaii Extension School						
Course in Personnel Management	Jan'56	Apr'56			2	

D. Chief undergraduate college subjects	Credit hours Semester or Quarter	E. Chief graduate college subjects	Credit hours Semester or Quarter

F. Other schools or training, such as trade, vocational, Armed Forces, or business. Give for each name and location of school, dates attended, subjects studied, certificates, and any other pertinent data:
Y.M.C.A. Nite-School, Minneapolis, classes in typing and accounting, Sept-Dec, 1932
Y.W.C.A. " " " class in creative writing, Jan-June, 1933

19. Have you lived or traveled in any foreign countries?
[x] Yes [ ] No
If answer is "Yes," give in Item 34 names of countries, dates, and length of time spent there and reason or purpose *(military service, business, education, or vacation)*.

20. Indicate your knowledge of foreign languages.

	Reading			Speaking			Understng			Writing		
	EXC.	GOOD	FAIR	EXC.	GOOD	FAIR	EXC.	GOOD	FAIR	EXC.	GOOD	FAIR
Spanish			x			x						

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21. REFERENCES.—List three persons living in the United States or Territories of the United States who are NOT RELATED TO YOU AND WHO HAVE DEFINITE KNOWLEDGE of your qualifications and fitness for the position for which you are applying. Do not repeat names of supervisors listed under Item 16, EXPERIENCE.

FULL NAME	PRESENT BUSINESS OR HOME ADDRESS Give complete current address	BUSINESS OR OCCUPATION
1. Meade Layne	3524 Adams Ave., SaN Diego 16	retired RR secretary
2. Rex Elgin	Oxnard Hotel, Oxnard, Calif.	Film Script Writer Pt. Mugu, Calif.
3. Mrs. Sabine Ehlers	Naval Shipyard, Pearl Harbor	Editor Shipyard "Log"

INDICATE ANSWER BY PLACING "X" IN PROPER COLUMN	YES	NO
22. (*a*) Are you a citizen of the United States of America, or (*b*) as a native of American Samoa do you owe allegiance to the United States of America?	X	
23. Are you now, or have you ever been, a member of the Communist Party, U. S. A., or any Communist organization?		X
24. Are you now, or have you ever been, a member of a Fascist organization?		X
25. Are you now or have you ever been a member of any foreign or domestic organization, association, movement, group, or combination of persons which is totalitarian, Fascist, Communist, or subversive, or which has adopted, or shows, a policy of advocating or approving the commission of acts of force or violence to deny other persons their rights under the Constitution of the United States, or which seeks to alter the form of government of the United States by unconstitutional means?		X
If your answer to question 23, 24, or 25 above is "Yes," state on a separate sheet to be attached to and made a part of this application the names of all such organizations, associations, movements, groups, or combination of persons and dates of membership. Give complete details of your activities therein and make any explanation you desire regarding your membership or activities. (See instruction sheet)		
26. Does the United States Government employ in a civilian capacity any relative of yours (by blood or marriage) with whom you live or have lived within the past 24 months? *If your answer is "Yes," give in Item 34 for EACH such relative (1) full name; (2) present address; (3) relationship; (4) department or agency by which employed; and (5) kind of appointment.*		X
27. A. Have you any physical handicap, chronic disease, or other disability?		X
B. Have you ever had a nervous breakdown?		
C. Have you ever had tuberculosis?		
If your answer to A, B, or C is "Yes," give details in Item 34.		

INDICATE ANSWER BY PLACING "X" IN PROPER COLUMN	YES	NO
28. May inquiry be made of your present employer regarding your character, qualifications, etc?	X	
29. Do you receive or have you applied for an annuity from the United States or District of Columbia Government under any retirement act or any pension or other compensation for military or naval service? *If your answer is "Yes," give details in Item 34.*		X
30. Are you an official or employee of any State, Territory, county, or municipality? *If your answer is "Yes," give details in Item 34.*		X
31. Have you ever been barred by the U. S. Civil Service Commission from taking examinations or accepting civil-service appointments? *If your answer is "Yes," give dates of and reasons for such debarment in Item 34.*		X
32. A. Have you ever been discharged from employment because: (1) Your conduct was not satisfactory?		X
(2) Your work was not satisfactory?		X
B. Have you ever resigned after official notification that: (1) Your conduct was not satisfactory?		X
(2) Your work was not satisfactory?		X
C. Have you ever been discharged from the Armed Services under other than honorable conditions?		X
If your answer to A, B, or C is "Yes," give details in Item 34 as clearly as you can remember, including the name and address of employer, approximate date, and reasons in each case.		
33. Have you ever been arrested, charged, or held by Federal, State, or other law-enforcement authorities for any violation of any Federal law, State law, county or municipal law, regulation or ordinance? Do not include anything that happened before your 16th birthday. Do not include traffic violations for which a fine of $25 or less was imposed. All other charges must be included even if they were dismissed. *If your answer is "Yes," give in Item 34 for each case: (1) approximate date, (2) charge, (3) place, (4) action taken.*		X

34. SPACE FOR DETAILED ANSWERS TO OTHER QUESTIONS. Indicate item numbers to which answers apply.

Item No.		Item No.	
19	Mexico, Jan & Feb, 1940, recreation Mexico, Aug. 1951, recreation & study Okinawa, July & Aug. 1945, military service		

If more space is required, use paper the same size as this page. Write on each sheet your name, date of birth, and examination title. Attach to inside of this application.

ATTENTION: If you are appointed, all facts you give will be subject to investigation including a check of your fingerprints. Before signing this application, go back over it to make sure you have answered all questions correctly and fully, so that your eligibility can be decided on the basis of all the facts. Admitted unfavorable information about such matters as arrests or discharges will be considered together with the favorable information in your record in determining your present fitness for Federal employment. However, a false statement or dishonest answer to any question may be grounds for cancellation of your application or your dismissal after appointment and is punishable by law.

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith.

Date 22 April 1959

Signature of applicant Riley Craft

16—53946-3 U. S. GOVERNMENT PRINTING OFFICE

STANDARD FORM 57A
MAY 1954—U. S. CIVIL SERVICE COMMISSION

CONTINUATION SHEET FOR STANDARD FORM 57
"Application for Federal Employment"

INSTRUCTIONS.—Fill out this form only when necessary for completion of Item 16, "EXPERIENCE," on Standard Form 57. Enclose with your application. Typewrite or write clearly in dark ink.

1. NAME (*First, Middle, Maiden (if any), Last*)	2. DATE OF BIRTH (*month, day, year*)
Riley Crabb	April 2, 1912
3. KIND OF POSITION APPLIED FOR OR NAME OF EXAMINATION	**4. DATE OF THIS CONTINUATION SHEET**
Employee Relations Officer	22 April 1959

5 DATES OF EMPLOYMENT (*month, year*) FROM Aug. 1951 TO Oct. 1951

EXACT TITLE OF YOUR POSITION: Self-employed

SALARY OR EARNINGS: STARTING $ PER; FINAL $ 100 PER

CLASSIFICATION GRADE (*if in Federal Service*)

PLACE OF EMPLOYMENT: CITY; STATE

KIND OF BUSINESS OR ORGANIZATION (*manufacturing, accounting, insurance, etc.*)

NAME AND ADDRESS OF EMPLOYER (*firm, organization, etc.*): Lived at 2883A Kolowalu St., Honolulu

NAME AND TITLE OF IMMEDIATE SUPERVISOR

REASON FOR LEAVING: Needed more income, took job at KGMB

DESCRIPTION OF WORK: After selling interest in publishing business, Item #6, my wife and I made a combined business and pleasure trip to the States and Mexico, checking the background of a novel with a Yucatan locale, and consulting agents and publishers in New York and Hollywood, Aug 5 to Aug 31. From return home until start of work at KGMB, I worked on novel and on banana farm in Maunawili Valley, Oahu

6 DATES OF EMPLOYMENT (*month, year*) FROM Oct. 1949 TO July, 1951

EXACT TITLE OF YOUR POSITION: Half owner, Pacific Publishing Co.

SALARY OR EARNINGS: STARTING $ 230 PER mo; FINAL $ 1000 PER mo

CLASSIFICATION GRADE (*if in Federal Service*)

PLACE OF EMPLOYMENT: CITY Honolulu; STATE Hawaii

KIND OF BUSINESS OR ORGANIZATION (*manufacturing, accounting, insurance, etc.*): publishing magazine

NAME AND ADDRESS OF EMPLOYER (*firm, organization, etc.*): Pacific Publishing Co.
PO Box 1875, Honolulu, Hawaii

NAME AND TITLE OF IMMEDIATE SUPERVISOR: none

REASON FOR LEAVING: Sold out to partner, William Ellis

DESCRIPTION OF WORK: As half owner and full time editor and publisher of Pacific Patrol, a monthly magazine for servicemen, I maintained contact with the PIOs ~~and~~ of the Navy, Army, Air Force, Marine Corps and Coast Guard in the Pacific Ocean area, from San Diego to Korea. From the flow of articles and pictures which came from these offices, and from civilian sources, I selected and edited the material which went into each month's issue. We printed 10,000 copies a month. I marked copy for printer, wrote story titles and sub-titles and marked for printer, and proof read galleys (See Suppl.)

7 DATES OF EMPLOYMENT (*month, year*) FROM May, 1949 TO Sept.1949

EXACT TITLE OF YOUR POSITION: Editor, Pacific Patrol Magazine

SALARY OR EARNINGS: STARTING $ 250 PER mo; FINAL $ PER

CLASSIFICATION GRADE (*if in Federal Service*)

PLACE OF EMPLOYMENT: CITY Honolulu; STATE Hawaii

KIND OF BUSINESS OR ORGANIZATION (*manufacturing, accounting, insurance, etc.*): Publishing

NAME AND ADDRESS OF EMPLOYER (*firm, organization, etc.*): Honolulu Star-Bulletin (Newspaper)
125 Merchant St., Honolulu, Hawaii

NAME AND TITLE OF IMMEDIATE SUPERVISOR: Don Burum, mgr. Publications Division

REASON FOR LEAVING: Partner and I bought Pacific Patrol magazine from Bulletin

DESCRIPTION OF WORK: As editor of Pacific Patrol I wrote articles on local military establishments and personnel, took pictures to illustrate said articles, selected for publication material submitted from service and civilian sources, edited same, wrote titles and sub-titles for same, marked copy for printer, proof-read galleys and turned same, with pix, over to staff artists for preparation of page layouts. I approved layouts and wrote captions to picture widths specified by artists. I handled promotional end of magazine generally and had part-time supervision of a clerk-typist, the (See Suppl.)

8 DATES OF EMPLOYMENT (month, year) FROM Sept. 1948 TO April, 1949

EXACT TITLE OF YOUR POSITION: Account Executive

SALARY OR EARNINGS: STARTING $ 150 PER mo; FINAL $ 250 PER mo

CLASSIFICATION GRADE (if in Federal Service):

PLACE OF EMPLOYMENT: CITY Honolulu; STATE Hawaii

KIND OF BUSINESS OR ORGANIZATION (manufacturing, accounting, insurance, etc.): Radio Broadcasting

NAME AND ADDRESS OF EMPLOYER (firm, organization, etc.): Aloha Broadcasting Co., Ltd., (KHON) 1810 Makanoe Lane, Honolulu

NAME AND TITLE OF IMMEDIATE SUPERVISOR: Roy Turner, Sales Manager

REASON FOR LEAVING: Offered attractive editorial job with Bulletin

DESCRIPTION OF WORK: I sold radio advertising to the business firms of Honolulu. I wrote advertising copy and wrote and produced dramatic and documentary programs. Though I stopped selling for KHON when I assumed the Bulletin job, I maintained connections with the station and began a series of weekly dramatic programs which were produced under the name "Aloha Playhouse." These began Sept. 1949 and ran to 31 consecutive performances. I wrote the scripts for these and directed the cast, varying (See Suppl.)

9 DATES OF EMPLOYMENT (month, year) FROM Nov. 1948 TO July, 1950

EXACT TITLE OF YOUR POSITION: Writer, Military Subjects

SALARY OR EARNINGS: STARTING $? PER; FINAL $ PER

CLASSIFICATION GRADE (if in Federal Service): PFC

PLACE OF EMPLOYMENT: CITY Honolulu, Hawaii; STATE

KIND OF BUSINESS OR ORGANIZATION (manufacturing, accounting, insurance, etc.): National Guard

NAME AND ADDRESS OF EMPLOYER (firm, organization, etc.): Hawaii National Guard Ft. Ruger, Honolulu

NAME AND TITLE OF IMMEDIATE SUPERVISOR: MAJ Wm.C. Meyer, Inf. Hdq & Hdq Det.

REASON FOR LEAVING: Business pressure

DESCRIPTION OF WORK: On joining the Guard I was assigned to PIO because of my MOS number, 274. Duties on Guard nights included writing press and radio releases, clipping and filing stories from island newspapers, and producing tape recorded documentary programs for Guard recruiting. These were broadcast on several Honolulu stations. When the PIO resigned after I was there three months, the duties of the office fell on me. (Average time, 4 hours per week.)

10 DATES OF EMPLOYMENT (month, year) FROM July, 1948 TO Sept. 1948

EXACT TITLE OF YOUR POSITION: Self employed

SALARY OR EARNINGS: STARTING $ lived on savings PER; FINAL $ PER

CLASSIFICATION GRADE (if in Federal Service):

PLACE OF EMPLOYMENT: CITY Honolulu; STATE Hawaii

KIND OF BUSINESS OR ORGANIZATION (manufacturing, accounting, insurance, etc.): Writing

NAME AND ADDRESS OF EMPLOYER (firm, organization, etc.):

NAME AND TITLE OF IMMEDIATE SUPERVISOR:

REASON FOR LEAVING: Went to work at KHON after savings used up.

DESCRIPTION OF WORK: Worked at home on a novel and edited lecture material for a friend. About this time I accepted a temporary appointment as publicity chairman for the Hawaiian Branch of the American Association for the United Nations, from Dr. Allan Saunders, chairman. For a year I placed United Nations press releases of an informative nature in the local papers and radio stations, wrote speeches, newspaper and radio (See Suppl.)

11 DATES OF EMPLOYMENT (month, year) FROM May, 1948 TO July, 1948

EXACT TITLE OF YOUR POSITION: Mess Steward

SALARY OR EARNINGS: STARTING $ 240 PER; FINAL $ PER

CLASSIFICATION GRADE (if in Federal Service):

PLACE OF EMPLOYMENT: CITY Honolulu; STATE Hawaii

KIND OF BUSINESS OR ORGANIZATION (manufacturing, accounting, insurance, etc.): Shipping

NAME AND ADDRESS OF EMPLOYER (firm, organization, etc.): Matson Navigation Co. 79 Nimitz Highway, Honolulu

NAME AND TITLE OF IMMEDIATE SUPERVISOR: Steward

REASON FOR LEAVING: I was "beached" by 1948 shipping strike

DESCRIPTION OF WORK: I made one round trip on the freighter "Mahimahi" from Honolulu to San Francisco and return, serving the officer's mess. Leisure time aboard the ship was used to write.

U. S. GOVERNMENT PRINTING OFFICE : 1955—O-369697

STANDARD FORM 57A
MAY 1954—U. S. CIVIL SERVICE COMMISSION

CONTINUATION SHEET FOR STANDARD FORM 57
"Application for Federal Employment"

INSTRUCTIONS.—Fill out this form only when necessary for completion of Item 16, "EXPERIENCE," on Standard Form 57. Enclose with your application. Typewrite or write clearly in dark ink.

1. NAME (*First, Middle, Maiden (if any), Last*)	2. DATE OF BIRTH (*month, day, year*)
Riley Crabb	April 2, 1912
3. KIND OF POSITION APPLIED FOR OR NAME OF EXAMINATION	4. DATE OF THIS CONTINUATION SHEET
Employee Relations Officer	

12 DATES OF EMPLOYMENT (*month, year*) FROM Oct. 1947 TO April, 1948

EXACT TITLE OF YOUR POSITION: Reporter and Circulation Manager

SALARY OR EARNINGS: STARTING $? PER ; FINAL $ 174 PER mo

CLASSIFICATION GRADE (*if in Federal Service*):

PLACE OF EMPLOYMENT: CITY Honolulu STATE Hawaii

KIND OF BUSINESS OR ORGANIZATION (*manufacturing, accounting, insurance, etc.*): Weekly Newspaper

NAME AND ADDRESS OF EMPLOYER (*firm, organization, etc.*): Waikiki and Kaimuki Chronicle, 637 Sheridan St., Honolulu

NAME AND TITLE OF IMMEDIATE SUPERVISOR: M.D.Walden, Editor

REASON FOR LEAVING: Messman's berth with Matson freighter became available.

DESCRIPTION OF WORK: I began writing for the Chronicle on a part-time basis while still employed by radio station KGU (Item #13). I averaged four hours a day writing dramatic reviews, interviewing sports celebrities, doing stories on Honolulu churches, City Hall and Waikiki. After resigning from KGU in March, 1948 and awaiting a Matson berth, I worked full time for the Chronicle, taking the job of circulation manager in the Waikiki-Kapahulu districts in addition to my news reporting. I set up and supervised a carrier distribution system of 40 boys.

13 DATES OF EMPLOYMENT (*month, year*) FROM May, 1946 TO March, 1948

EXACT TITLE OF YOUR POSITION: Radio Announcer and Librarian

SALARY OR EARNINGS: STARTING $ 250 PER mo; FINAL $ 280 PER mo

CLASSIFICATION GRADE (*if in Federal Service*):

PLACE OF EMPLOYMENT: CITY Honolulu STATE Hawaii

KIND OF BUSINESS OR ORGANIZATION (*manufacturing, accounting, insurance, etc.*): Radio Broadcasting

NAME AND ADDRESS OF EMPLOYER (*firm, organization, etc.*): The Advertiser Publishing Co., 605 Kapiolani Blvd., Honolulu

NAME AND TITLE OF IMMEDIATE SUPERVISOR: Marion A. Mulroney, manager of KGU, the NBC outlet in Hawaii

REASON FOR LEAVING: Resigned to work for Chronicle and to go to sea.

DESCRIPTION OF WORK: I was a staff announcer, reading advertising copy and producing complete transcribed and recorded radio programs at the control board. My library work was filing and cross referencing records and transcriptions and cueing them for proper sequence, and writing copy and selecting appropriate music for special programs such as visiting radio and movie stars and for national holidays.

14 DATES OF EMPLOYMENT (*month, year*) FROM Oct. 1947 TO Dec. 1947

EXACT TITLE OF YOUR POSITION: Instructor

SALARY OR EARNINGS: STARTING $ 20 PER mo; FINAL $ PER

CLASSIFICATION GRADE (*if in Federal Service*):

PLACE OF EMPLOYMENT: CITY Honolulu STATE

KIND OF BUSINESS OR ORGANIZATION (*manufacturing, accounting, insurance, etc.*): Adult Evening School

NAME AND ADDRESS OF EMPLOYER (*firm, organization, etc.*): Dept. of Public Instruction, Ter. of Hawaii, McKinley High School, Honolulu

NAME AND TITLE OF IMMEDIATE SUPERVISOR: H.R.Smith, principal

REASON FOR LEAVING: The term was over

DESCRIPTION OF WORK: I taught a class of ten adults the art and mechanics of producing complete radio programs. The instruction included the selection and writing of dramatic, documentary, news and news commentary programs, the selection of appropriate musical bridges and sound effects, and the training of the speaking voice for professional announcing. With the use of my own tape recorder and record player, programs were produced and played back right in the class room.

15 DATES OF EMPLOYMENT (month, year) FROM Dec. 1945 TO March, 1946

EXACT TITLE OF YOUR POSITION: Cab Driver

SALARY OR EARNINGS: STARTING $ 200 PER mo; FINAL $ PER

CLASSIFICATION GRADE (if in Federal Service):

PLACE OF EMPLOYMENT: CITY San Fernando; STATE Calif.

KIND OF BUSINESS OR ORGANIZATION (manufacturing, accounting, insurance, etc.): Taxicab company

NAME AND ADDRESS OF EMPLOYER (firm, organization, etc.): San Fernando Cab Co. San Fernando, Calf.

NAME AND TITLE OF IMMEDIATE SUPERVISOR: ?

REASON FOR LEAVING: A fill-in job until I could return to Hawaii after Army discharge.

DESCRIPTION OF WORK: Driving a taxicab in and around San Fernando.

16 DATES OF EMPLOYMENT (month, year) FROM Jan. ~~1942~~ 1944 TO Dec. 1945

EXACT TITLE OF YOUR POSITION: Pvt, Pfc and Cpl

SALARY OR EARNINGS: STARTING $? PER; FINAL $ PER

CLASSIFICATION GRADE (if in Federal Service):

PLACE OF EMPLOYMENT: CITY Oregon, California, Hawaii, Okinawa; STATE

KIND OF BUSINESS OR ORGANIZATION (manufacturing, accounting, insurance, etc.): Military business

NAME AND ADDRESS OF EMPLOYER (firm, organization, etc.): U.S.Army, Pentagon Bldg. Washington, D.C.

NAME AND TITLE OF IMMEDIATE SUPERVISOR:

REASON FOR LEAVING: Honorable Discharge at convenience of Government.

DESCRIPTION OF WORK: I trained with the Combat Engineers and finished training at the Clerk-Typist School, Camp Abbot, Oregon. First assignment overseas was as Chaplain's Asst. Signal Corps, Honolulu. I helped the Chaplain with the Services, read Scriptures, announcements, lead singing, arranged for vocalists and wrote letters of condolence. I was assigned to the Pacific edition of the Stars and Stripes, the last seven months of enlistment, as staff writer and circulation man. I had Pearl Harbor (See Suppl.)

17 DATES OF EMPLOYMENT (month, year) FROM Jan. 1942 TO Dec. 1943

EXACT TITLE OF YOUR POSITION: Dispatcher and Production Controller

SALARY OR EARNINGS: STARTING $ 180 PER mo; FINAL $ 250 PER mo

CLASSIFICATION GRADE (if in Federal Service):

PLACE OF EMPLOYMENT: CITY Burbank, STATE Calif.

KIND OF BUSINESS OR ORGANIZATION (manufacturing, accounting, insurance, etc.): Manufacturing

NAME AND ADDRESS OF EMPLOYER (firm, organization, etc.): Vega Aircraft Corp. Burbank

NAME AND TITLE OF IMMEDIATE SUPERVISOR: Ray Smith, Production Control Supervisor

REASON FOR LEAVING: Volunteered for military service

DESCRIPTION OF WORK: I started work at Vega in the production control division, planning production on assemblies and sub-assemblies of the B-17 bomber. When this part of program was pretty well under way I transferred to the shop as a dispatcher, helping speed production of parts through the shop to the assembly lines.

18 DATES OF EMPLOYMENT (month, year) FROM July, 1936 TO Dec. 1941

EXACT TITLE OF YOUR POSITION: Trucker, Inspector & Production Controller

SALARY OR EARNINGS: STARTING $ 18 PER wk; FINAL $ 28 PER wk

CLASSIFICATION GRADE (if in Federal Service):

PLACE OF EMPLOYMENT: CITY Minneapolis, STATE Minnesota

KIND OF BUSINESS OR ORGANIZATION (manufacturing, accounting, insurance, etc.): Manufacturing

NAME AND ADDRESS OF EMPLOYER (firm, organization, etc.): Minneapolis-Honeywell Regulator Co. Minneapolis, Minnesota

NAME AND TITLE OF IMMEDIATE SUPERVISOR: Mr. MacGregor, Prod. Control Supervisor

REASON FOR LEAVING: Left to find work in California

DESCRIPTION OF WORK: I started as a trucker in the Stock Dept. moving parts from shops to assembly and finish depts. I later transferred to Inspection Div. checking finished instruments, then plastic molded parts, then automatic screw machine shop, checking output of 50 machines. Finally, because of my knowledge of men and machines, I was promoted to scheduling of shop work in Production Control.

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SUPPLEMENTAL ANSWER SHEET

Riley Crabb
April 2, 1912
Emp.Rel.Officer

1. (Cont.) because the visual material is presented to high level military and civilian officials in the Administration and the Dept. of Defense, and to Congressional committees. For example, we recently worked one end to prepare a set of eight, 8x10 Vugraph slides on the development of the Pacific Missile Range. These were used by the Admiral on Monday to make a presentation to the Secretary of Defense during his visit to Vandenberg Air Force Base.

3. (Cont.) by department correspondents and selected photos and art for the paper. I supervised layout and final makeup of the finished paper for offset printing at a commercial printing plant. I was responsible for the full time work of my two assistants, an Editorial Writer, GS-5, and a Clerk-Stenographer, GS-3, and had the part time services of the station artist, a photographer and sixteen correspondents in the Center depts. and depots. I assisted department heads and the Command in the preparation of brochures, manuals and catalogs. I worked with the President of the Civilian Employee's Association in the planning and supervising of employee celebration and entertainment programs, Aloha Week in the fall, Christmas, and Lei Day in the spring. For Lei Day, 1956, I got three groups started, a 20-voice chorus, a 7-piece orchestra and a square dance group, with these plus mambo and Hawaiian hula dancers I produced a forty-five minute show. A repeat performance was given on KGMB-TV. My time was divided about fifty-fifty between internal and external public relations.

6. (Cont.) when they returned. I planned the layout of each of the 40 pages, including front and back covers, in regards to relationship of title, sub-title, by-line, copy and pictures. I marked the pictures for size, wrote captions for same and sent pix to printer for reduction and veloxes. I pasted up finished copy and pix (half tone Veloxes) and returned to printer for making offset plates. I owned and used a press camera to take pictures to go with local stories I wrote myself. I handled most of the business affairs of Pacific Patrol including finances, hiring and firing, and supervision of the clerk-typist, assistant editor and advertising salesman.

7. (Cont.) staff aritsts and an advertising saleswoman.

8. (Cont.) from three to eight performers. After taking over ownership of Pacific Patrol Magazine in October I also put the magazine on the air for half an hour on Saturday nights with a program of recorded music, interviews with celebrities, humorous commentary and news, directed primarily toward Servicemen stationed in the Islands.

10. (Cont.) material adapted to locan needs and voices. I wrote and voiced a UN news program, 15 min., once a week over KHON and the Aloha Network - three radio stations on the other islands. I trained committee members in speech to help me voice the news program and to give variety to it. I wrote news releases on our weekly United Nations meetings in the Community Room in the Y.W.C.A. (Average, 8 hrs. per week.)

16. (Cont.) Okinawa, Saipan and Guam as my duty areas, in that order. My duties were to find and supervise enlisted men to distribute the daily editions of the paper, collect the money and turn it in, and to send such news stories from my area as I had time to write.